

**SERVICE RULES - SCHEDULE SRVC-1**

Billing on Other Than Monthly Basis

Where an applicant or customer is unable to furnish either the required cash deposit or a satisfactory guarantor, or where the customer's business is of a hazardous or temporary nature, the Company may, at its option, bill such applicant or customer on other than a monthly basis with a corresponding adjustment in the deposit or guarantee requirement and disconnect procedures. Where a commercial or farm customer has failed to make prompt payment of all bills within the last 24 months, the Company may, at its option, require a deposit equal to the two largest consecutive gas bills in the preceding 12 months, as determined by the utility.

Non-Sufficient Funds Charge

When a customer issues a check or authorizes an electronic transfer payment to the Company that a bank or other financial institution fails to honor (for reason of insufficient funds, account closed, stop payment order issued, etc.) the customer shall be billed an additional charge of \$20.00 per check or electronic transfer.

Late Payment Penalty

All bills not paid in full on the due date shall be considered delinquent. Failure to receive a bill does not relieve the customer of the obligation to make payment by the due date. Payment to a third party, other than to an authorized agent, does not constitute payment to the Company. A one-time late payment charge of 3 percent but not less than 30 cents shall be added to bills not paid by the due date. This one-time 3 percent late payment charge shall be applied only to any unpaid balance for the current billing period's usage. Late payment penalties will conform to Wis. Admin. Code PSC 134.13(1)(g) – (i).

Collection Costs

The Company shall charge the customer for costs or fees incurred by and awarded in court. Typical costs include the cost of serving a court summons, court filing fee, and, if applicable, treble damages for bills incurred after October 31 and before April 16, according to Wis. Admin. Code 196.642.