

**ST. CROIX VALLEY NATURAL GAS CO.**

**2024**

415 S. SECOND STREET RIVER FALLS, WI 54022

(715) 425-6177 Fax (715) 425-1075

**PROJECT #** \_\_\_\_\_

**PROPERTY #** \_\_\_\_\_

**Applicant** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Billing Address** \_\_\_\_\_

**Site Address** \_\_\_\_\_ **City/Town/Village** \_\_\_\_\_

**Subdivision** \_\_\_\_\_ **Lot** \_\_\_\_\_ **Block** \_\_\_\_\_

EASEMENT For Natural Gas Main or Service Line

I hereby apply for natural gas service from St. Croix Valley Natural Gas Company at the site location shown above, and grant easement over said property for the purpose of installing, maintaining, or replacing natural gas distribution lines on my property or the adjoining property. The company will install the gas lines in accordance with extension rules as authorized by the Wisconsin Public Service Commission.

“SITE READY” CHECK LIST FOR GAS SERVICE INSTALLATION

- A) **The gas meter shall be placed on the customer’s wall nearest to the main, or within 10 feet of that wall, or as close to such wall as is safe and practical, on the either end of the structure.** We request that you include a **SITE PLAN WITH YOUR APPLICATION** and stake which end of the structure is desired. The outlet of the gas meter must be a minimum of three horizontal feet from the electric meter and/or any intake or vent into the structure.
- B) **Grade the site** to within 6” of final grade.
- C) **We must have a clear 10-foot-wide path** from the gas main to the gas service entrance to the building. This path is to be free of obstructions such as dirt piles, dumpsters, and construction materials. Our construction crew is not permitted to clean up a construction site to make it workable; that is the responsibility of the homeowner or contractor. If the site is not ready, they will simply leave, and the job will be rescheduled.
- D) **Mark any privately-owned utilities** such as, but not limited, to sewer lines, drain fields, wells, sprinkler lines and private electrical lines to out-buildings. We will make every effort to avoid damage to private utilities.

Private Utilities

Date to be located.

\_\_\_\_\_

\_\_\_\_\_

PRIVATE UTILITIES LOCATED BY APPLICANT

Private utilities shall be **located by the applicant** and noted above. Our construction crew will make every effort to avoid damage to private utilities, however if damage does occur St. Croix Gas Company will not be held liable for repairs or other incidental costs.

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CONNECTION CHARGES (NOTE: IMPORTANT BILLING INFORMATION)

1. Any charges related to installing the service line must be paid in full prior to unlocking your meter. Charges may include our per-foot charges beyond the 80-foot allowance, out-of-season charges, rock charges, any special equipment charges and local government fees, as incurred by your individual project.
2. **Unless you request a delayed meter installation, in writing, with this application** your meter will be set at the time the service line is installed. Once the meter is set you will be charged a monthly service fee as authorized by the WI Public Service Commission. If you do request a delayed meter installation with this application setting the meter can be delayed up to 180 days after which the previously referenced service fee shall apply. Failure to connect within five years can result in billing for costs incurred to disconnect the service at the main.

**Note:** Any fees or charges required by local government will be passed on, at cost, to the benefiting applicant. Included: road-opening permits, patching of alley or street, boring permits, traffic control, restoration of public right-of-way, etc. **Example Only:** City alley/street opening permit \$130.00 plus patching the opening @ \$25.00 per sq ft = \$450.00 for a total of \$580.00 plus the normal service line charges.

SERVICE INSTALLATIONS

A surcharge of \$5.00 per foot on the total footage, plus the actual cost for special equipment or contractors shall be required whenever installation is out of season, through frost or rock. Out of Season charges are from Nov. 15<sup>th</sup> through April 15<sup>th</sup>.

- A) Applications received after October 15<sup>th</sup> must be “site ready” by November 1<sup>st</sup>. If the site is not ready by November 1, installation may not be accomplished by November 15<sup>th</sup> at which point the installation will be subject to “Out of Season” charges.
- B) At the sole discretion of the utility “Out of Season” charges may be waived if ground conditions and weather permit or the customer provides the trench and the padding material for the service pipe.

METER LOCATION

Meter placement must be 3 feet from any ignition source or opening into the building. **The company reserves the right to review and/or change the meter location if, for safety and convenience purposes, an alternative location is justified.** NOTE: Moving the riser after the initial installation will be done at the owner’s expense. The cost to relocate is done at time and materials and is generally more than \$700.00.

RESTORATION

Restoration of your property (not including the right of way) for your service line will include driving down the rip, leveling dirt and seeding. If damage is caused due to installation of someone else’s service, your property will be restored as near as possible to its original including sod if necessary. The right of way will be restored to normal right of way standard, not lawn quality.

**I agree to grant the easement, prepare my site, and pay all charges incurred.**

**I attached a site plan.**

\_\_\_\_\_  
Signature of Owner or Builder

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Date received by St Croix Gas*